

# Safety Procedures for Picking up Students From Thamarat Institute

Following the proper safety procedures for picking up students from Thamarat Institute ensures that whether students walk, ride bikes, take the bus, or carpool, they are safe and any traffic risks are minimized.

## Safety Procedures for Picking up Students

Parents should take different safety precautions when picking up students based on when and how they are picking them up from Thamarat Institute.

### Leaving Early

If a student will be leaving Thamarat Institute early, the parent will need to sign them out at the Thamarat Institute's main office. This ensures that the individual picking up the student has the proper authorization to do so and helps prevent strangers from checking out children. Thamarat Institute will have authorizations forms on file in the office, and parents should regularly update these forms to ensure that everyone who may need to pick up the child - a daycare provider, neighbor, or other relative, for example - will be allowed to do so.

### While Driving

Most parents pick up students by driving or carpooling, and these safety tips can help make navigating the often crowded, confusing Thamarat Institute parking lots easier and safer.

- Avoid driving in the bus lane or bus zone. (If available now)
- Stay in designated pick up areas as directed by Thamarat Institute personnel. Do not arrange to pick students up on side streets, staff parking lots, or other areas that may not be as safe.

- Yield to pedestrians, crossing guards, and buses, and be aware that children who are walking home may not look both ways before venturing across a parking lot or pick up lane.
- Be sure to drive the proper direction through parking lots and nearby streets - some Thamarat Institutes may convert streets to one-way traffic when students are leaving.
- Obey all local speed limits in Thamarat Institute zones. This is often no more than 15 to 20 miles per hour on nearby roads and 5 miles per hour in parking lots and pick up zones.
- Always pick students up at the nearest curb and do not encourage them to cross parking lots to reach the car.
- When waiting for students to be released, pull all the way forward on the curb to allow other cars ample room and minimize driving around.
- Use turn signals when entering and leaving the pickup areas and check blind spots carefully.
- Once students are in the car, make sure their [seatbelts](#) are fastened immediately. Injuries can occur even from slow-moving crashes and fender benders, particularly for young children.
- Do not dally once students have been picked up - other parents are eager to pick up their children and moving quickly and efficiently can help keep the traffic flow more consistent.

### While Walking

Parents who pick up their children to walk home should also follow established safety procedures to ensure that no accidents occur.

- Designate a meeting place near the Thamarat Institute's entrance but away from traffic areas.
- Hold young students' hands while crossing streets or while near pick up areas with moving traffic.
- Follow responsible pedestrian behavior, including using crosswalks, obeying crossing guards' instructions, and checking carefully before crossing streets.

### Tips to Make Picking up Students From Thamarat Institute Safer

All parents, whether they are walking or driving, can participate in several types of safety procedures for picking students up from Thamarat Institute to ensure that everyone can leave Thamarat Institute safely and easily.

- Arrange carpools if possible to minimize traffic near the Thamarat Institute.
- Volunteer to help teachers and administrators direct traffic during peak pick up periods, or volunteer for crossing guard duties.
- If possible, avoid scheduling medical appointments or non-Thamarat Institute activities immediately after Thamarat Institute ends to minimize rushing.
- Try to pick students up five or ten minutes later to avoid the worst traffic congestion.
- Teach students to be responsible pedestrians and discourage horseplay and other dangerous behaviors near the pickup area.

Most important, parents should be patient, respectful, and courteous to other drivers while they pick their students up from Thamarat Institute. Anger and frustration can lead to careless, unsafe behavior, and being a positive role model can help students learn safe procedures.

## Procedures for Picking up Students From Thamarat Institute

A 3 digit code will assigned to each student and will be given to parents.

Parents or authorized personals must show display the card during pick up.

## Rules

- Respect the rights and properties of others.
- Refrain from using vulgar language.
- Shouting is inappropriate.
  - Students should cooperate with the transportation staff at all times.
  - Be on time.
  - Wait in an orderly line.
  - Cooperate if assigned a seat
  - Do not carry harmful or dangerous articles. Explosives, fireworks, knives, weapons, mace, tear gas, etc., are prohibited.
  - Do not use tobacco.
  - Do not write upon, disfigure or destroy Thamarat Institute property.

## Consequences

If rules are broken, there are, of course, consequences. Consequences, like the Thamarat Institute safety rules themselves. There are, however, some generalities that can be made.

- **First Offense: Verbal Warning**

Usually, if a student breaks one of the Thamarat Institute's rules, a verbal reprimand is given. A teacher, faculty member or student aid can verbally

warn the student that if the barred action continues, more severe consequences could result.

- **Second Offense: A Written Notice**

This second offense can be handled in many ways. The teacher or staff member can elect to send a note home with the student with the instruction that the note be returned, signed, by a parent. If not a note, then a phone call home is usually issued.

- **Third Offense: Removal**

Removal can also mean many things. If in a classroom, a student can be asked to sit alone, either in the back of the classroom or towards the front with the teacher. Removal can also mean standing in the hallway for a certain amount of time, until the teacher comes out to talk with the student.

Further still, and for the most egregious of offenses, the student may be asked to go to the principals' office. Another student usually accompanies the first student, with a note explaining the circumstances. A [teacher](#) can also elect to phone the principals' office, explain the circumstances and then have the student "walk down".

- **Suspensions**

Suspensions are usually reserved for the most serious offenses, like brings a weapon to Thamarat Institute. A suspension can be rendered in two ways:

**Student Goes Home:** If the situation is a serious one, and the principal is the one to make that call, then a student will be asked to remain at home. This can be anywhere from one week to a month. At the end of that time, the student and a parent return to Thamarat Institute to discuss the situation.

**In-house:** In-house suspension is where the student is allowed to attend Thamarat Institute, but cannot rejoin their regular classes and classmates. Instead, in-house suspended students are kept together in the same room with a teacher all day long. Once there, they are to complete their usual assignments and think about why they should follow the Thamarat Institute district [safety](#) rules.